



# VIS GROUP, INC.

Professional Real Estate Management

8617 Martin Way East  
Lacey, WA 98516  
800-537-9619  
[www.vismanagement.com](http://www.vismanagement.com)

Dear Cooper Crest Home Owner,

The 2020 budget of the Cooper Crest Home Owner's Association was ratified at the Budget Ratification meeting held on November 5, 2019.

**There is no increase to your assessments for 2020.**

The annual assessment is due on January 1, 2020 and is considered delinquent if full payment is not received by the 30th of the month in which the payment is due. Please remit the assessment amount to the address indicated on the statement or to our Lacey Office at the address listed above. If you are not using ACH currently and you wish to enroll to make ACH payments, please fill out an ACH form and return to VIS Group.

You will find ACH forms and other additional information about the association at our website at [www.vismanagement.com](http://www.vismanagement.com). To request log-in and password to access the website, please contact [info@vismanagement.com](mailto:info@vismanagement.com).

If you use a bank bill pay system, please check to ensure the correct assessment amount is scheduled for payment. All payments must be made payable to: **Cooper Crest Homeowners Association.**

Should you have difficulty with your assessments, please contact our office right away in order to set up payment arrangements. A Payment Plan Request form is available on our website at [www.vismanagement.com](http://www.vismanagement.com) for your convenience.

The association relies on your assessments to pay the expenses associated with your community. Timely payments of your assessments are greatly appreciated. If you have any questions regarding your assessments please contact VIS Group, Inc at 800-537-9619.

Sincerely,

**VIS Group, Inc.**  
**Management Team**

On behalf of Cooper Crest HOA